# **Nhat Nguyen**

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**Technical Skills**

HTML, CSS, JavaScript, Full Stack Node.JS and Python, Visual Studio, Mac OS X, Windows, SQL, Mobile- Android and IOS. UX and UI. WordPress

**Skills**

* Strong knowledge of Adobe creative Suite Programs
* Microsoft Office
* Photography and Videography
* Known as a self-start, team player and multitasker-strive to consistently exceed expectations
* Bilingual Vietnamese/English

**Education**

**Digital Crafts,** Houston, TX 02/2018-05/2018

* Major: Software Engineer
* Full Stack Immersive Program
* Graduation Date: 05/2018

**San Jacinto College (South Campus)**, Houston, TX 08/2010-05/2016

* Major: Associate of Applied Science in Art and Design, (Graphic Design) (AAS)
* Major: Associate of in Art (AA)
* Major: Associate of Applied Science

**Certifications and Licensure**

● Certificate in Full Stack Immersive Programing

● Occupational Certificate in Art and Design

● Certificate in Art and Design

**Work Experience**

*Digital Media Marketing Manager* 08/2017-02/2018

KCI Wireless

3007 S Dairy Ashford

Houston, TX

* Managed online Social Media
* Marketed for new and existing T-Mobile and MetroPCS stores
* Designed collateral for events
* Managed and maintained Company website. SEO and Google Analytics
* Video Editing and Photography

### *Gallery Internship* 08/2016-12/2016

San Jacinto College

Houston, TX 77089

* Managed correspondence to monitoring visitors
* Installed new art in the exhibits
* Designed printed collateral for gallery events

*Graphic Designer Assistant*  01/2016-08/2016

B&B Pipe Tools

South Houston, TX 77587

* Designed printed collateral (Brochures, advertisement, and flyers)
* Updated website and Social Media accounts
* Created Instructional videos

*Medical Assistant/ Information Technologist* 12/2012-08/2016

Progressive Medical Clinic

Houston, TX 77089

* IT
* Updated server and desktop
* Network settings
* Triaged Patients according to clinic protocol & assessed and evaluated patient symptoms
* Documented health information in electronic health records and Fax/scans
* Delegated and supervised medical assistant duties
* Assisted medical doctors with in office procedures
* Clarify and refill prescriptions with pharmacies and medical doctors
* Educated patients about disease management and self-care
* Inputted patients data, scheduled appointments, and called patients to inform test results

*Administrative Assistant/Optician/clerk* 01/2010-12/2012

Scarsdale Eyecare

Houston, TX 77089

* Data Entry
* General Administrative work and organization
* Client facing Scheduled appointments
* Check if patients are eligible for insurance
* Pre-tested and Dispensed glasses
* Optical technician
* Inventory

**Volunteer Experience**

Art of Hope Foundation (Shriner Hospital in Galveston) 2015- 2017

* Therapeutic art activities
* Demonstrated Art Lessons
* Created Illustrations and designs
* Film and Create Video of the Art Classes